

Student Assessment Criteria Policy

September 2020
Next Review: Jan 2021

Purpose

The purpose of this policy is to further our aim to provide a secure, safe, healthy and stimulating environment for all students and staff. Parents need to know that every measure will be taken to keep their children safe. We believe that an efficient student COVID assessment policy will ensure that we remain safe at all times.

Who/what was consulted?

Directives produced by the DHA and KHDA were followed.

Relationship to other policies

This policy should be read in conjunction with the Health and Safety Policy and the COVID 19 risk assessment.

Roles and responsibilities

The Principal is responsible for ensuring that all health and safety procedures are followed. She will ensure that working in conjunction with the Health and Safety team that:

- All members of staff understand and fulfil their responsibilities to ensure a safe learning environment.
- Staff are aware of their responsibilities and receive appropriate supervision, instruction and training.

Student Assessment Criteria

If a case of illness is detected amongst students presenting COVID-19 symptoms such as fever (equal or greater than 37.5°C), cough, body ache or fatigue, shortness of breath, sore throat, runny nose, diarrhea and nausea, headache, or loss of sense of smell or taste, then the student will be accompanied to the clinic and sat outside the clinic (triage / assessment area).

- The Doctor or Nurse will assess the child's symptoms and move the child to the clinic or to the isolation room.
- If a child has symptoms that are not related to COVID then they will be monitored in the clinic and parents called if the child needs to go home.
- If a child is displaying COVID symptoms then they will be moved to the isolation room and observed by the nurse, if stable. If unstable symptoms are identified then the ambulance and parents will be called.
- For a stable case the parents will be called to take the child to see their GP who will advise to take a test or give the child a sick leave certificate.
- The Nurse will follow up on all cases to ensure that positive cases are notified to the relevant authorities and the tracking procedures implemented.

Instructions for dealing with COVID-19 cases

With regard to any reported confirmed COVID-19 case (s) in our school, please follow the below instructions:

Immediate next steps:

Don't panic! You are not on your own. There are dedicated teams from the DHA and KHDA ready to support you.

Procedures	Responsible Person / Remarks
Notify DHA , by sending the notification sheet to schoolcovnotify@dha.gov.ae email address	Ghada & Nurse May- to complete the excel sheet for covid positive and close contact list. Zara- to send the official email
Please note that any circulars issued to parents regarding COVID-19 cases must be presented to KHDA first for approval, on rpc@khda.gov.ae	*Only the letters from KHDA & DHA will be sent to parents as notification.
You must follow the cleaning and disinfection protocols issued by Dubai Municipality.	Khaleel- to contact DM approved Cleaning companies. Nurse May & Naleem- to liaise with Khaleel
Students/staff who were diagnosed with COVID-19 cannot go back to school before submitting a clearance certificate from the treating healthcare facility or by calling Dubai Health Authority by calling 800588. They will provide the certificate within 48 hours.	* Parents of positive case will be informed to submit clearance certificate before re-joining the school after 14 days.
Students who are in home isolation will continue their education through distance learning.	Louise- to include them on the list of Distant learners
A DHA investigation team will contact your school, to investigate the case and trace the close contacts.	Carole Ansell & Nurse May
A DHA inspection team will visit your school to review processes and procedures that are put in place to ensure everyone's health and safety.	Carole Ansell & Nurse May

Schools must prevent and discourage students from bullying their peers who were diagnosed or suspected to have COVID-19.

Defining a Close contact:

A close contact is defined as anyone with the following exposures to a COVID-19 case, from 2 days before onset of illness/ date of positive swab to 14 days after:

- Being within 2 meter of a COVID-19 case for >15 minutes
- Direct physical contact with a COVID-19 case.
- Providing direct care for patients with COVID-19 disease without using proper personal protective equipment (PPE).
- Living in the same household as a COVID-19 patient.

Quarantine of close contacts:

- All close contacts should undergo home quarantine for 10 days after last exposure even if they have been tested and their result is negative, and they should self-monitor for any respiratory symptoms.
- Contacts who develop any related symptoms during the 10 days quarantine should be tested for COVID-19.

On arrival to school, they must attend the school clinic before going into class where the physician/nurse will conduct a final assessment before being allowed to resume learning and activities onsite at school.

Note:

- Schools who wish to activate their contingency plans, are requested to contact the KHDA on covid19notify@khda.gov.ae.
- For issues concerning the above please contact DHA on 800588 or by sending an email to schoolcovnotify@dha.gov.ae

Working together for a safe and healthy school environment.

Regards

Public Health Protection Department
Dubai Health Authority